

GUAM PUBLIC UTILITIES COMMISSION

REQUEST FOR PROPOSALS For Legal Services (Relative to Service as Attorney/Legal Counsel) RFP No. 005-FY18

The Guam Public Utilities Commission [PUC] wishes to receive proposals for the performance of services as Attorney/Legal Counsel for the Commission. By virtue of 12 Guam Code Annotated Section 12103(b), the Commission is empowered to appoint an attorney who shall serve at the pleasure of the Commission, and whose duties and compensation shall be determined by the Commission.

The Attorney, who must have been admitted to practice before the Supreme Court of Guam, will advise the Commission on all legal matters to which the Commission is legally interested, and may represent the Commission in connection with legal matters before *I Liheslaturan Guahan*, the Courts of Guam, and boards and other agencies of Guam.

Duties of the Attorney will include, but are not limited to: preparation of reports on regulatory matters involving entities regulated by the Commission; review of contracts of regulated entities under the contract review protocols; undertaking of tasks related to administration of Commission meetings and proceedings, such as preparation of agendas, meeting notices, and minutes of meetings and proceedings; preparation of Annual Report, Citizen Centric Report, and assistance with E911; representation of the Commission in litigation matters and at public hearings before the Guam Legislature and Government of Guam boards or agencies.

Knowledge concerning, and understanding of, the Public Utilities of Guam, while not a prerequisite for submitting a proposal, will be a helpful attribute for interested offerors.

The RFP will be issued on Tuesday May 1, 2018. All interested persons or firms are requested to obtain copies of RFP No. 005-FY18 at the Public Utilities Commission, Suite 207, GCIC Building, 414 W. Soledad Avenue, Hagåtña, Guam 96910 or by e-mailing Ms. Lourdes Palomo, Administrator at lpalomo@guampuc.com. RFP copies may be picked up Monday through Friday, between 8:00 a.m. and 5:00 p.m., with the exception of official Government holidays.

A non-refundable fee of \$25.00 is required.

Potential offerors may submit written questions on or before Thursday June 7, 2018. Responses to the written questions will be made on or before Thursday June 14, 2018. Submission of proposals will be due by 5:00 p.m. (Guam local time) on or before Tuesday July 10, 2018. Please make reference to RFP No. 005-FY18 on all submissions. Proposals must be received by Guam Public Utilities Commission on or before the due date to be considered for evaluation.

/s/ Dr. Jeffrey C. Johnson, Chairman

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